

AGENDA
TRANSPORTATION ADVISORY COMMITTEE

To be held at Saanich Municipal Hall, Committee Room 2 and via MS Teams
Thursday January 23, 2025 at 5:30 PM

The District of Saanich lies within the territories of the ləkʷəŋən peoples represented by the Songhees and Esquimalt Nations and the W̱SÁNEĆ peoples represented by the Tsartlip, Pauquachin, Tsawout, Tseycum and Malahat Nations.

We are committed to celebrating the rich diversity of people in our community. We are guided by the principle that embracing diversity enriches the lives of all people. We all share the responsibility for creating an equitable and inclusive community and for addressing discrimination in all forms.

A. ADOPTION OF MINUTES

1. November 28, 2024

B. COMMITTEE BUSINESS ITEMS

1. CHAIRS REMARKS

- Committee Introductions

2. TERMS OF REFERENCE REVIEW

3. TRANSPORTATION 101 OVERVIEW PRESENTATION

- Megan Squires, Strategic Projects Manager

C. ADJOURNMENT

Next Meeting: February 27, 2025 at 5:30 PM

In order to ensure a quorum, please contact Colton Whittaker at 250-475-5494 ext. 3642 or colton.whittaker@saanich.ca if you are unable to attend.

MINUTES
TRANSPORTATION ADVISORY COMMITTEE

Held at Saanich Municipal Hall, Committee Room 2 and via MS Teams
770 Vernon Avenue
Thursday, November 28, 2024 at 4:00 p.m.

Present: Councillor Teale Phelps-Bondaroff (Chair), Alexandre Beaubien (4:02 p.m.), Colin Stepney, Janine Konkel, Parker Little, Rachel Corder (4:02 p.m.), Trevor Barry

Staff: Colton Whittaker, Committee Clerk; Troy McKay, Senior Manager of Transportation and Development Services; and Tami Gill, Planner

Regrets: Liam Peta and Will Bowen

ADOPTION OF THE MINUTES

MOVED by T. Barry and Seconded by C. Stepney: "That the Minutes of the Transportation Advisory Committee meeting held October 24, 2024 be adopted as circulated."

CARRIED

AGENDA AMENDED

MOVED by R. Corder and Seconded by C. Stepney: "That item C.3 titled Action List, be moved to the end of the agenda."

CARRIED

CHAIRS REMARKS

The Chair welcomed committee members, and the following was noted:

- Committee members were thanked for their contributions this past year.
- A new member of Council will chair the committee next year.

DRAFT QUADRA MCKENZIE PLAN

The Planner presented on the Draft Quadra McKenzie Plan (QMP) (PowerPoint on file). The following was noted in response to questions and during committee discussion:

- Feedback received to date has emphasized the importance of conserving Environmentally Significant Areas (ESA).
- Safe cycling routes could be improved in the Christmas Hill area.
- Committee members were encouraged to participate in the QMP survey.
- The plan focuses on a 20-30 year horizon, with an initial emphasis on building out centers.
- Identified hubs in the plan already feature significant amenities, making them logical

- locations for development.
- Saanich is mandated to meet provincial housing requirements.
 - The Shelbourne/McKenzie intersection is mostly built out, meaning changes in this area could happen sooner.
 - Community spaces are essential and should be considered when discussing increases in density.
 - Restoring a sense of community is a key aspect of the QMP.
 - Network connectivity is crucial to keeping vehicles on main routes rather than diverting to residential roads.
 - If implemented, the plan would require BC Transit to commit to the outlined service levels.
 - The plan does not include provisions for light rail.
 - BC Transit is planning a region-wide Transit Master Plan update next year.
 - Children's varied activities across the region can make taking public transportation challenging.
 - Concerns were raised about side streets experiencing significant traffic increases and bus lane disruptions due to traffic cutting in.
 - There is still substantial work to be done on this plan.
 - The Capital Regional District (CRD) conducts an Origin Destination Household Travel survey every five years, breaking down mode share and trip trends in Saanich. This data is used to integrate land use frameworks and future density projections to estimate new trip levels.
 - Many trips in Saanich are vehicle-based due to the lack of nearby services, reinforcing the importance of creating 15-minute communities.
 - The shift to active transportation will be gradual, with vehicles remaining on the roads for the foreseeable future.
 - It may be more effective to discuss mode share in terms of kilometers rather than trips.
 - It is important for increases in density to be matched with expansions in schools, recreation centers, and other infrastructure.
 - Incorporating community spaces and places for children to be active is critical for long-term planning.

BC TRANSIT FLEET STATUS

The committee discussed the status of BC Transit's fleet, and the following was noted:

- BC Transit plans to introduce battery electric buses.
- Some BC Transit buses remain in operation after 15 years of service.
- Frequent service levels have been reduced due to a shortage of buses.
- Bus service levels should be increased to meet current and future demand.
- It was recommended that a BC Transit representative speak to the committee about this issue and the BC Transit Master Plan.

MOVED by T. Barry and Seconded by J. Konkel: "That the report prepared by Colin Stepney be received for information."

CARRIED

CAPITAL BIKE ACTIVE TRANSPORTATION PLAN PRESENTATION

The Secretary, Advocacy Co-Chair presented on Capital Bike and Saanich's Active Transportation Plan (PowerPoint on file). The following was noted in response to questions and during committee discussion:

- A report on the acceleration of the Active Transportation Plan (ATP) will be going to Council in January 2025.

MOVED by T. Barry and Seconded by J. Konkel: "That when the Engineering report on the cost of accelerating the Active Transportation Plan is received, the Transportation Advisory Committee recommends that Council support efforts to accelerate the Active Transportation, and especially give consideration to:

- 1. Fixing the gaps in the cycling network;**
- 2. Adding or improving intersection and crosswalk provisions for cyclists;**
- 3. Repositioning painted bike lanes to put cyclists between parked cars and the curb when parking is on the street; and**
- 4. Speeding up the construction of infrastructure along Quadra Street."**

The following discussion ensued:

- Incorporating connectivity and a minimum viable network into the motion is important.

MOVED by R. Corder and Seconded by T. Barry: "That the motion be amended to replace the first point with "Supporting connectivity by fixing gaps in the cycling network and building a minimum viable network."

The Amendment was CARRIED

MOVED by J. Konkel and Seconded by R. Corder: "That the motion be amended to replace the third point with "Work to eliminate conflict between bike lanes and parked vehicles."

The Amendment was CARRIED

MOVED by R. Corder and Seconded by T. Barry: "That the motion be amended to add "in full or in part" after "accelerate the ATP."

The Amendment was CARRIED

The Main Motion, as Amended, was CARRIED

Motin Motion, as Amended:

"That when Council receives the Engineering report on the cost of accelerating the Active Transportation Plan, the Transportation Advisory Committee recommends that Council support efforts to accelerate the Active Transportation, in full or in part, and especially give consideration to:

- 1. Supporting connectivity by fixing gaps in the cycling network and building a**

- minimum viable network;**
- 2. Adding or improving intersection and crosswalk provisions for cyclists;**
- 3. Work to eliminate conflict between bike lanes and parked vehicles; and**
- 4. Speeding up the construction of infrastructure along Quadra Street.”**

***The committee did not address items C.3, C.5, and C.6 due to time.

ADJOURNMENT

On a motion from P. Little, the meeting adjourned at 6:09 p.m.

Councillor Teale Phelps Bondaroff, Chair

I hereby certify these Minutes are accurate.

Colton Whittaker, Committee Clerk

Transportation Advisory Committee

Terms of Reference

Mandate

The mandate of the Transportation Advisory Committee is to provide recommendations, advice and information to Saanich Council and staff on matters that relate to the purpose of the committee and on any matters which are referred to the committee by Saanich Council or staff.

Purpose

The purpose of the Transportation Advisory Committee is to advise Saanich Council and staff on matters relating to transportation policy, regulation, and programming. The Transportation Advisory Committee (TAC) will advise on:

- Policy including, but not limited to, corridor plans, the Active Transportation Plan, the Road Safety Action Plan, and the Speed Limit Establishment Policy.
- Matters related to active transportation including:
 - increasing active transportation mode share
 - working towards zero traffic-related fatalities and serious injuries
 - reducing greenhouse gas emissions and travel demand on roadways
 - providing amenities and design specifications to deliver a successful active transportation program in the municipality.
- Development of transportation bylaws and amendments to existing bylaws.
- Long-range road system and traffic planning.
- Issues relating to road safety that fall within a Safe Systems approach and include:
 - Safe speeds
 - safe road design, infrastructure, and signals
 - Safe road users who act in accordance with the laws and make safe decisions when they travel
 - Vehicle safety
 - Land use planning decisions that consider safety for all road users
 - Post crash care

The TAC will also:

- Provide a community perspective related to environmental and health considerations, and regional connectivity.
- Increase awareness of multi-modal transportation through promotion, education and community outreach.
- Provide advice and leadership on citizen and stakeholder engagement.
- Encourage land use patterns that support multi-modal transportation

Meetings

The Committee will meet a minimum of four times per year in accordance with its regular schedule of meetings established annually at the first meeting of the year. No meetings are held during the summer and winter breaks (July, August and December). Special meetings may be held at the call of the Chair. The meeting rules and procedures will be in accordance with the Council Procedure Bylaw. Quorum for the Committee is a majority of its appointed voting members, including the Chair.

Membership

To the extent possible, Advisory Committees will have a diverse membership with respect to gender, age and cultural-ethnic background.

Transportation Advisory Committee Terms of Reference

The Committee will consist of nine (9) members qualified in the discipline relevant to the committee mandate or with a perspective necessary for fulsome consideration of the associated topic, with preference given to some specific areas including:

- A member of Council to serve as Chair, appointed by the Mayor.
- A member of a Parent Advisory Group, preferably with experience in Safe Routes to School programming.
- A member with expertise in mobility of people with disabilities.
- A member with transit experience.
- A member who primarily uses active transportation for their daily activities.
- A member employed or with previous experience in the goods movement or taxi/ride-hail industry.
- A member with knowledge or experience in the fields of transportation planning or engineering.
- Where possible, a youth member described as 16-24 years of age.
- Where possible, a senior member.
- Where possible, at least one (1) member who is an Indigenous person.

Members may serve a maximum of seven years on an Advisory Committee, consisting of a one-year term followed by a potential for three, two-year terms. Members who wish to be re-appointed after the completion of a term must re-apply and provide the application and their resume for Council's consideration.

Island Health Authority may assign a trustee to the Committee as a non-voting liaison.

Staff Support

The Engineering Department is the primary contact and together with the Parks, Recreation and Community Services Department will provide the required professional support. Meeting preparation, agendas and minutes of meetings of the Committee will be provided by the Legislative Services Division.